Welcome to



WHAT WE DO...

- Provide instruction and assistance in the use of library information, materials and equipment.
- Provide a quiet, attractive and friendly environment to research, work and/or study.
- Provide help and resources for assignments and information needs upon request.
- Provide books for recreational reading and research.
- Purchase books, materials and equipment to support MSA curriculum and educational goals.
- Assist teachers by collaborating with instruction and by providing resources that support curriculum.
- Online Course classroom and monitoring.

WHAT WE HAVE...

- Print Resources: Large collection of books, high quality reference section, magazines (current and 2 years back issues) and newspapers.
- Electronic Resources: MSA Library System Catalog (Destiny Quest), informational databases, and Internet resources.
- Word Processing, Database/Spreadsheets, Presentation software.
- Equipment: Computers, Printers, Copier, Laminator, Video and Digital Cameras.

OUR PROCEDURES...

- The Library Media Center is open daily from 7:55 am 4:55 pm for reading, online classes, study and research (excluding lunch, 11:30 12:00). The library reopens at 6:00 pm til10:00 pm.
- Regular book checkout period is three weeks. (Reference books over night by permission.)
- Magazines are available at the circulation desk and may be checked out for one week with permission.
- Students are not charged for overdue books. Students ARE responsible to pay fines for <u>lost or damaged books</u>.
- Students are not allowed to leave campus at Semester End until books/equipment/media are returned or library fines are paid.

WHAT YOU CAN DO TO MAKE THE LIBRARY A GREAT PLACE FOR EVERYONE

- Enter the library in an orderly manner and lower your voice.
- Present a library pass when using library during class time.
- Speak quietly and behave in a manner consistent with study.
- Do not bring food, drinks or candy into the library.
- Cell phones may be used for music with headphones, do not make or take calls or text.
- Check out ALL items taken from the library.

